

	A	B	C	D	E	F	G	H	I
1	COUNCIL BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	21st August 2024								
4	City Centre and Beach Masterplan - Annual Update	At its meeting of 23 August 2023, the Council instructed the Chief Officer - Strategic Place Planning to keep the Masterplan report under review, and to provide another progress report to Full Council after 12 months.	A report is on the agenda	Claire McArthur	Strategic Place Planning	City Regeneration & Environment	21		
5	Medium Term Financial Strategy	At its meeting of 6 March 2024, the Council instructed the Chief Officer - Finance to (1) refresh the Medium Term Financial Strategy and report to the Council by the end of September 2024 in line with the requirements of the Budget Protocol; and (2) build a long-term outlook model for the Council and submit it, alongside the Medium Term Financial Strategy, to the Council by the end of September 2024.		Jonathan Belford	Finance	Corporate Services	21	D	The Council last received an update on the MTFS at the budget meeting in March. It was expected the Scottish Government would have published its latest MTFS by the end of May 2024 however due to the announcement of a general election the timescale for the issue of this was delayed. Delaying the report until October provides the opportunity for better information to be available on which to base assumptions.
6	B999/Shielhill Road Junction Improvement - Compulsory Purchase Order	To update Council on the progression of the B999/Shielhill Road Junction Improvements project and request that the Council approve the recommendation to make the Compulsory Purchase Order to facilitate the project.	A report is on the agenda	Suzanne Duncan	Capital	City Regeneration & Environment	Introduction 6		
7	Aberdeen Market - Project Update	At its meeting of 11 September 2023, the Council instructed the Chief Officer - Corporate Landlord to report to the July 2024 Council meeting with an update on the capital project.	Carried forward from July Council meeting.	Stephen Booth	Corporate Landlord	Families and Communities	21		
8	Diversity in Recruitment	At its meeting of 7 February 2024, the Council instructed the Chief Executive to report back no later than July 2024 to advise on the work that had been done to date to improve diversity in recruitment, including leadership and management roles, and what further options there may be.	Carried forward from July Council meeting.	Sandie Scott	People & Citizen Services	Corporate Services	21		

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9	Reinforced Autoclaved Aerated Concrete (RAAC) Update at Balnagask	At its meeting of 3 July 2024, the Council noted that it was the intention to come back with a recommended option to the Council meeting on 21 August 2024.	A report is on the agenda	John Wilson	Capital	City Regeneration & Environment	21		
10	Performance Management Framework (2024/25)	To present a revised Performance Management Framework reflecting the Local Outcome Improvement Plan and the Council's commissioning intentions, as set out within the Council Delivery Plan 2024/25.	A report is on the agenda	Alex Paterson	Data and Insights	Corporate Services	24.12		
11	Scheme of Governance Review	At its meeting of 7 February 2024, the Council noted that the annual review of the Scheme of Governance would be reported back to Council in July 2024 with the exception of the Committee Terms of Reference which would be reviewed and reported as part of the annual review of the Scheme of Governance in February/March 2025.	A report is on the agenda	Martyn Orchard	Governance	Corporate Services	7 and 21		
12	Nuclear Free Local Authorities	At its meeting of 7 February 2024, the Council instructed the Chief Officer - Governance to report back to Council on the implications of joining 'Nuclear Free Local Authorities' in response to the petition.	Incorporated within the Scheme of Governance report.	Martyn Orchard	Governance	Corporate Services	21		
13	Council Diary 2025	To approve the Council Diary for 2025.	Incorporated within the Scheme of Governance report.	Martyn Orchard	Governance	Corporate Services	18		
14	2nd October 2024								
15	North East Population Health Alliance Strategic Partnership Agreement	At its meeting of 23 August 2023, the Council agreed that Aberdeen City Council be a signatory to the strategic partnership agreement and requested the Chief Executive to provide Council with an annual progress report on the strategic partnership agreement.		Martin Murchie	Data Insights	Corporate Services	21		

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16	Annual Performance Reports - 2023/24 for Tier 1 ALEOs	To present the annual performance reporting of the Council's four Tier One Arm's Length External Organisations (ALEOs) covering financial year 2023/24: Aberdeen Performing Arts, Aberdeen Sports Village, Bon Accord Care and Sport Aberdeen.		Craig Innes	Commercial and Procurement	Corporate Services			
17	Beach Connectivity Project - Full Business Case	At the adjourned Council meeting of 4 May 2023, the Council instructed the Chief Officer - Commercial and Procurement in conjunction with the Chief Officer - Capital to join Justice Street, Beach Boulevard and Commerce Street/Beach Boulevard junction projects into a single Beach Connectivity Project and to progress detailed design and other preparatory work for the Beach Connectivity Project and provide a Full Business Case within an indicative timeline of 12-18 months.		Craig Innes	Commercial and Procurement	Corporate Services	21		
18	11th December 2024								
19	101-103 Union Street	At its meeting of 14 December 2022, the Council noted the content of the Strategic Outline Case Upper Floor use options at 101-103 Union Street and instructed the Chief Officer - Corporate Landlord to continue to review and report back by August 2023.	Due to continued uncertainty over development costs and returns there has been no significant change to the risk in the development appraisal. On this basis officers would seek authority to delay any further reporting until December 2024.	Stephen Booth	Corporate Landlord	Families and Communities	21		
20	Beach Masterplan - Phase 2 Development Framework	At its meeting of 23 August 2023, in relation to Phase 2 of the Beach area, the Council noted the summary of comments received on the initial public consultation exercise on how people currently use these areas, and instructed the Chief Officer - Strategic Place Planning to prepare a Development Framework for the Phase 2 areas, which would be reported back to Full Council before the end of 2024.		Claire McArthur	Strategic Place Planning	City Regeneration & Environment	21		
21	Treasury Management Mid-Year Review	To update the Council on Treasury Management activities undertaken to date, during financial year 2024/25.		Neil Stewart	Finance	Corporate Services	5 and 6		

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22	Council Annual Effectiveness Report and Committee Annual Effectiveness Reports	To present the annual effectiveness report for Council, as well as the annual effectiveness reports of the various committees, which have been considered by those committees.		Martyn Orchard	Governance	Corporate Services	14		
23	Date to be confirmed								
24	Beachfront Masterplan - Castlegate	At the adjourned Council meeting of 4 May 2023, the Council noted that "Working in Partnership for Aberdeen" included the objective of making the Castlegate a gateway to our city's beachfront and instructed the Chief Officer - Strategic Place Planning to carry out consultation with key stakeholders on creating an active travel and public transport link through the Castlegate to deliver this objective as part of the Beach Connectivity Project and to report to a future Council meeting on this.	This work is being advanced as part of the Bus Partnership Fund work and the Active Travel Network Review but reporting back to Council or Committee will be dependant on decisions with regard to the Union Street East and the roundabout at the end of Beach Boulevard.	David Dunne	Strategic Place Planning	City Regeneration & Environment	21		
25	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025, or earlier if required.	The next update on the plan was due to be March 2025, however Environmental Standards Scotland are due to publish their new Framework for Local Authorities Climate Change Plans in March 2025 once the work of the new Climate Intelligence Unit is completed. While work can be done in advance of the March 2025 date, it is likely that the reporting will have to be done some time in Q3 2025.	David Dunne	Strategic Place Planning	City Regeneration & Environment	21		

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26	Energy Transition Zone - Land Options	At its meeting of 11 September 2023, the Council instructed the Chief Officer - Corporate Landlord to report the outcome of discussions regarding St Fittick's OP56 and Doonies OP61 sites to the earliest appropriate meeting of Full Council.		Stephen Booth	Corporate Landlord	Families and Communities	21		
27	North East of Scotland Investment Zone Proposal	At its meeting of 11 October 2023, the Council instructed the Chief Officer - City Growth to report back to Council on the developed proposal.	The co-development of the Investment Zone (IZ) with governments has been on hold due to the election. A report on the proposed Governance of an IZ will need to be approved by Council before submission - expected October 2024.	Julie Wood	City Development & Regeneration	City Regeneration & Environment	21		
28	Drug-checking Pilot	At its meeting of 3 November 2023, the Council approved a notice of motion by Councillor Cooke which instructed the Chief Officer - Health and Social Care Partnership to report back with the results of the Glasgow pilot scheme and collate any available peer reviewed data following 12 months of operation of the facility to inform Council of the progress and set out options for Aberdeen.	The Glasgow pilot scheme has yet to commence operating. A report following 12 months of operation of the facility will likely be presented to Full Council in 2025 or 2026.	Fiona Mitchelhill	Aberdeen Health and Social Care Partnership	Aberdeen Health and Social Care Partnership	21		
29	Beachfront Shoreline Regeneration (Phase C) - Full Business Case	At its meeting of 8 February 2024, the Council, subject to the outcome of the budget process, instructed the Chief Officer - Commercial and Procurement to progress the Beachfront Shoreline Regeneration (Phase C) work to the completion of a Full Business Case (FBC) to Council, reporting back in October 2025 (on the short-medium interventions) and June 2026 (on the medium-long interventions).		Craig Innes	Commercial and Procurement	Corporate Services	21		